Fig. Turtle chart for internal audit

* Audit scores for each department
* List of NCs, etc.
* HOD of respective department
* Management representative
* List of departments
* Product flow
* Scope of Audit, etc.
* Top management
* Management representative

**Responsibility (Who?)**

**Method (How?)**

**Supplier**

**Inputs**

* Prepare an audit program
* Fix the date of audit
* Distribute audit notification
* Prepare a process audit criteria sheet
* Conduct an audit in planned manner
* Prepare an NC report and audit score
* Share the report and score with respective HODs
* Ask for corrective actions on NCs
* Check the actions and close the NCs.

**Process**

**Outputs**

**Customer**

* Company **Management representative – MR**
* Top management

**Resources (With what?)**

* Trained Internal auditors
* Capital
* Audit plan
* List of criteria

**Results (KPI)**

* % of NCs closed on time
* No. of NCs in subsequent external audit
* Reduction in exposure to risk

**Responsibility (Who?)**

**Method (How?)**

**Supplier**

**Inputs**

**Process**

**Outputs**

**Customer**

**Resources (With what?)**

**Results (KPI)**